



RESERVOIR HIGH SCHOOL POST GRADUATE TRANSCRIPT REQUEST FORM

Graduates from five or less years ago

Reservoir High School can provide your transcript to you. Please complete these steps:

- Complete this request form with signature (print and mail to: Reservoir High School, Attn: Registrar, 11550 Scaggsville Rd. Fulton, MD 20759)
- Enclose **cash, check or money order** for **\$5.00 per transcript** payable to **Reservoir HS** or Pay by credit card at www.rhsgators.com. Go to "Online Payments", then "Transcript Request 2015-2019 Graduates Only".

Graduates from more than five years ago

The HCPSS Central Office can provide your transcript to you. Please complete these steps:

- Complete this request form with signature (print and mail to: Student Transcripts; Howard County Public Schools; 10920 Clarksville Pike; Ellicott City, Maryland 21042)
- Enclose **cash, check or money order** for \$5.00 per transcript payable to HCPSS.

Enter your name as it was when you were last enrolled in Howard County Public Schools:

Last/Maiden: _____ First: _____ MI: _____

Enter your name as it is now, (if different):

Last/Married: _____ First: _____ MI: _____

Your date of birth: ____/____/____

The year you graduated: _____ **OR** The year you withdrew: _____

Your current street address: _____

Your current City, State, Zip: _____

Daytime phone number: _____ Email: _____

Number of transcripts to be sent to current address:

Complete the following to request that a transcript be sent to a third party:

Name: _____

Street Address: _____

City, State, Zip: _____

Total number of transcripts to be mailed to a third party:

Your signature: _____

Date of this request: _____

To obtain SAT scores, contact The College Board at www.collegeboard.org
To obtain GED information, contact MD State Dept of Education, GED office at 410-767-0538.